

**Regular Meeting of the General Services Committee
Held in the Conference Room at City Hall
January 25, 2017**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

ROLL CALL

The meeting convened at 3:30 p.m. with Chair Denny presiding; Councilors Henderson and Sandoval present. Councilor Mackey was absent.

Staff present: Elizabeth Stark-Rankins, Caleb Martinez, Tim Williams, Bill Morris, Paula Hertwig-Hopkins and Ruben Sanchez.

Guest present: Jimmy Masters, Jeff Tucker, Vanessa Busseu, John Mulcahy, Jacob Roebuck, Michael McGee and Blake Ingram.

C. APPROVAL OF AGENDA

Councilor Sandoval moved to approve the January 25, 2017 Regular General Services Committee meeting agenda as presented. Councilor Henderson was the second. A voice vote was 3-0 and the motion passed with Councilor Mackey being absent.

D. APPROVAL OF MINUTES

1. Councilor Sandoval moved to approve the General Services Committee meeting minutes from November 30, 2016. Councilor Henderson was the second. A voice vote was 3-0 and the motion passed with Councilor Mackey being absent.

E. NON-ACTION ITEMS

1. Convention Center Trash Handling-Ruben Sanchez discussed the vendor's responsibilities of closing of the events, to pick up the decorations, table cloths, trash and disposing of the trash. Mr. Sanchez discussed the Convention & Civic Center policy and pricing. Only license vendors are allowed to use their kitchen.

2. BLM Trail Extension Project Review- Bill Morris stated that the BLM and the Department of Health contacted the City in reference to the development of a new trail to Bitter Lakes National Wildlife Refuge. Mr. Morris discussed the trail route. Jimmy Masters from The Department of Health discussed the availability of federal money for federal lands. Mr. Masters wanted to ensure they are going through proper channels for the development of trail.

3. Christmas Railway Post-Event Review- Elizabeth Stark-Rankins discussed the success of the Christmas Railway Post- Event estimated attendance, hours, and the budget impact. Ms. Stark-Rankins stated the Christmas Railway was an event held by Roebuck Entertainment at the

Spring River and Zoo over the holiday season. The Christmas Railway Post-Event was the first type of event to be held. Joe Roebuck discussed the sales and improvements plans to make at the next Christmas Railway Event.

F. REGULAR ACTION ITEM

1. FilmRoswell Support Resolution 17-03 -Elizabeth Stark-Rankins stated that FilmRoswell is a newly created board that supports the film industry efforts in the City of Roswell. It is an external entity that was formed by the Roswell-Chaves County Economic Development Corporation. It supports the economic development efforts in Roswell by bringing in outside groups to work and hire people in Roswell on a short-term basis for filming needs. Ms. Stark-Rankins stated that because the movie "Astro" was filmed in Roswell he City has seen more activity. Councilor Henderson moved to approve the FilmRoswell Support Resolution 17-03. Councilor Sandoval was the second. A voice vote was 3-0 and the motion passed with Councilor Mackey being absent.

G. PUBLIC PARTICIPATION

None

H. ADJOURNED

The meeting adjourned at 4:31 p.m.